



KERR VILLAGE BIA BOARD OF DIRECTORS MEETING
Date & Time: Thursday, August 24, 2023- 8:15am

DRAFT
Minutes

In Person - BIA Board Room

BOARD MEMBERS	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, Chris Stadnik, Doug Ball
PRESENT	Dean MacLean, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco,
PROXY	
ABSENT	Dave Walsh, Chris Stadnik, Doug Ball, Dr. Brett Warren
GUESTS	

Item #	Item Description
1.	Call to Order: 8:21 AM
2.	Declaration of Pecuniary Interest: None
3.	Approval of Previous Meeting Minutes: Motion by: NL Second by: TD
4.	Approval of Agenda: Motion by: RC Second by: TB
5.	Development Updates <ul style="list-style-type: none"> ○ Ward 2 Development Applications - https://www.oakville.ca/business/planning-applications-ward-2.html Discussion centered around major development at mid-town and down on Lakeshore & Chisum Also groundbreaking on Kerr St for Halton Region Senior housing and supports. ○ Kerr'B Appeal – Tue Sept 12, 8 AM Reminder that the meeting will take place at Trafalgar Park community Centre to focus on the Kerr Street development project.
6.	Special Event Updates <ul style="list-style-type: none"> ○ Upcoming event Kerrfest Kids – Sun Sept 10 – Update. All preparation has been completed, weather looks good and we are expecting a very good turnout. Very excited about the lineup. ○ Christmas Tree Lighting – Sat Dec 2nd. We were not successful with our grant. Over 700 applicants for 19 million worth of funding. The year before it was 50 million. Had a call with MTCS and went over what we could do to strengthen our application.
7.	Streetscape Updates <ul style="list-style-type: none"> ○ Requested planter basket delivered to John Street, has been completed. ○ Requested hedge row trimming done at public lot Kerr & Westside which has been completed. ○ Meeting with Town staff at Westwood Park for Christmas Tree Lighting, Park lights and electric outlets will be installed, and a key location will be installed in time for the food vendors to use the outlets during Kerrfest Kids. ○ Sidewalk Repair completed along Kerr Street where it gave way.
8.	Kerr Village Website <ul style="list-style-type: none"> ○ Late in 2024, the website will reach end of life for expressions and needs to be transferred to a new platform Expressia. The board directed the ED to take action to facilitate the transfer by making two separate minimum payments for the work to be done as per purchasing amounts in the financial controls document.
9.	Executive Director Report: <ul style="list-style-type: none"> ○ Review of attached.
10.	Motion to receive reports: Motion by: NL Second by: RC
11.	New Business: No New Business
12.	Adjournment: Motion by: RC



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EXECUTIVE DIRECTOR REPORT

- Artist of the Month August bulletin board display.
- August newsletter emailed.
- Hosted Minister Anand for a walking tour of Kerr Village
- Accountant monthly visit August 8th
- Processed and paid invoices
- July 28th Meeting with the Mayor - Community Leaders Team.
- Provided requested information for several merchants.
- Answered merchant emails and other inquiries.
- Visited Merchants
- Other duties performed as needed.
- Working on production of Kerr Fest Kids – Final details and promotion made video and creative.
Handed out Kerrfest Kids posters.
- Social Media weekly posts.
- Working on a bylaw issue with a food truck- will go to committee of adjustment in future
- Advocating to extend CEBA no interest payback loan deadline. Work in progress
- Spoke with Backbone Technology to discuss website