



**KERR VILLAGE BIA BOARD OF DIRECTORS MEETING**  
**Date & Time: Thursday, March 23, 2023- 8:15am**

**DRAFT**  
**Minutes**

**In Person - BIA Board Room**

<b>BOARD MEMBERS</b>	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco Dave Walsh, Chris Stadnik, Doug Ball
<b>PRESENT</b>	Ray Chisholm, Noel Lourenco, Chris Stadnik (online), Doug Ball, Theresa Bankey, Tracey Dreesen, Dave Walsh
<b>PROXY</b>	
<b>ABSENT</b>	Dean MacLean, Dr. Brett Warren, Robert Nashat
<b>GUESTS</b>	

Item #	Item Description
1.	<b>Call to Order: 8:24 AM</b>
2.	<b>Declaration of Pecuniary Interest: None</b>
3.	<b>Approval of Previous Meeting Minutes:</b> Motion by: TD Second by: DB
4.	<b>Approval of Agenda:</b> Motion by: DW Second by: NL
5.	<b>Town of Oakville 2023 Budget</b> <ul style="list-style-type: none"> <li>○ Kerr Village BIA Budget was passed by the Town - \$431,260</li> <li>○ Kerr Village Street Scape Project Study Funding Passed in the amount of \$400,000. Would like to have the project start in 5 years.</li> <li>○ Patio Program passed – Thank you to Town Council for no patio fees, Town will pay for barriers, insurance stayed the same at 2M.</li> </ul>
6.	<b>Kerr Village AGM</b> <ul style="list-style-type: none"> <li>○ Date will be set for AGM either in May or June. Will explore the availability of a meeting space and inform the board. Whatever the board prefer on date and time. Will investigate a room at the community center. Tentative date (toward end of May) is dependent on the availability of the draft financials from KPMG. ED will report back to the board.</li> </ul>
7.	<b>Development Updates</b> <ul style="list-style-type: none"> <li>○ Ward 2 Development Applications - <a href="https://www.oakville.ca/business/planning-applications-ward-2.html">https://www.oakville.ca/business/planning-applications-ward-2.html</a> Ray reported nothing is new, paving should take place in May. Also referenced what is going on with development charges with Bill 23. Issue is who is going to pay for infrastructure improvements for developments. Town does not know exactly how funding is going to work. Ray will provide updates on Bill 23 regarding development charges, heritage and green space. Old senior center being developed with services and housing for seniors. Several developments will continue to be ongoing. There will be a significant number in the influx of people into the area.</li> </ul>
8.	<b>Special Event Updates</b> <ul style="list-style-type: none"> <li>○ Taste of Oakville Review – very successful. Very helpful to the restaurants and was extended by one week. Survey needs to be completed to advocate for a longer period. We had 7 restaurants participated in Kerr Village. Some with music on Tue night.</li> <li>○ Teagan's Ride – Sat June 10 continuing to plan.</li> <li>○ Kerrfest Kids – Sat Sept 9, Sun Sept 10 will take place either one or two days depending on funding. Sponsorship important to offset costs.</li> <li>○ Christmas Tree Lighting – Sat Dec 2 funding dependent. Lights need to be installed in the park.</li> </ul>
9.	<b>Streetscape Updates</b> <ul style="list-style-type: none"> <li>○ Sometime during the spring benches install (April) &amp; baskets and barrels latter part of May. weather dependent. Some garbage cans taken off street temporarily for magnets installed to keep door closed.</li> </ul>
10.	<b>Executive Director Report:</b> <ul style="list-style-type: none"> <li>○ See attached.</li> </ul>
11.	<b>Motion to receive reports:</b> Motion by: TD Second by: NL



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12.	<b>New Business:</b> None
13.	<b>Adjournment:</b> Motion by:
13.	<b>Next Board Meeting Date: Thursday April 23, 2023</b> <b>Next Special Events Meeting: TBA</b>

## EXECUTIVE DIRECTOR REPORT

- 2022 Audit Completed
- Call with Town financial staff member
- Artist of the Month March bulletin board display.
- March newsletter emailed.
- Accountant monthly visit March 14.
- Paid invoices
- March- met with Town of Oakville Recovery and Resiliency Committee.  
Agenda included:  
Parking management strategy update – Margaret  
Taste of Oakville – wrapped up/extensions – Rebecca  
Digital Main Street – direct promo underway - Rebekah  
Property standards and lot maintenance bylaw review; survey closes March 12  
Inclusion and business; Town survey or virtual focus group @ 10am March 13  
Summer 2023 patios program approved by Council; apps open March 15  
Council approved 2023 budget – updates relevant to this group? - Rebekah  
Other business
- Meeting with the Mayor - Community Leaders Team.
- Visited several merchants.
- Provided requested information for several merchants.
- Answered merchant emails and other inquiries.
- Other duties performed as needed.
- Event planning for 2023 – submit application for Sept & Dec, met with Town event staff.
- Social Media weekly posts.
- Posted Taste of Oakville Survey online
- Online talk for inclusion initiatives with Town – survey was posted on social media
- Storage bin moved to new location.



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