



KERR VILLAGE BIA BOARD OF DIRECTORS MEETING
Date & Time: Thursday, September 27, 2023- 8:15am

DRAFT
Minutes

In Person - BIA Board Room

BOARD MEMBERS	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, Chris Stadnik, Doug Ball
PRESENT	Dean MacLean, , Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, , Doug Ball
PROXY	
ABSENT	Dr. Brett Warren, Chris Stadnik
GUESTS	

Item #	Item Description
1.	Call to Order: 8:25 AM
2.	Declaration of Pecuniary Interest: None
3.	Approval of Previous Meeting Minutes: Motion by: TD Second by: TB
4.	Approval of Agenda: Motion by: NL Second by: RC
5.	Development Updates <ul style="list-style-type: none"> o Ward 2 Development Applications - https://www.oakville.ca/business/planning-applications-ward-2.html No new applications o Report on Kerr'B Appeal Meeting – Tue Sept 12, 8 AM Meeting went well, lot of good ideas, one of 3 meetings that will happen for the needs of Kerr St redevelopment. Made a wish list of things needed. o Mayor state of the Town Address this past Monday. The mayor reaffirmed his commitment to the Kerr St redevelopment project. o Discussed the Kerr St underpass project the needs to be completed before development occurs and the light rail can run.
6.	Special Event Updates <ul style="list-style-type: none"> o Kerrfest Kids – Sun Sept 10 – Final Report. The event was well attended, great weather and positive feedback. Need to run event form 11-5 pm and have the reptiles return. Need to have more face painters. o Santa Claus Parade – Sat Nov 18th 9 - 11 am. Will be taking place again. Film CA will also have holiday movies and a holiday market. o Christmas Tree Lighting – Sat Dec 2nd. – Planning Stages are taking place, 2-7 pm.
7.	Streetscape Updates <ul style="list-style-type: none"> o Graffiti - 3 instances of graffiti. Board authorized ed to purchase 3 Arlo video camera for security. o Paving Oct 10th – Nov 12th time frame for completion of project. o Power outlets installed in Westwood Park and used for Kerrfest Kids. Very nice to have. o Tree Lights will be installed in time for Tree Lighting. Decorative lighting to be installed by Town on tree, the two gazebo's and the 3 pine tree's end of park.
8.	Executive Director Report: <ul style="list-style-type: none"> o Review of attached for items not covered.
9.	Motion to receive reports: Motion by: NL Second by: RN
10.	New Business: None
11.	Adjournment: Motion by: RC
13.	Next Board Meeting Date: Thursday, October 26, 2023 Next Special Events Meeting: TBA



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EXECUTIVE DIRECTOR REPORT

- Artist of the Month September bulletin board display.
- September newsletter emailed.
- Accountant monthly visit September 19th
- Processed and paid invoices
- Met with the Mayor - Community Leaders Team subject - affordable housing.
- Provided requested information for several merchants.
- Answered merchant emails and other inquiries.
- Visited Merchants
- Other duties performed as needed.
- Social Media weekly posts.
- Attended Celebration of Life for John Marlatt
- Sent out MailChimp emails to merchants Kerr Village updates.
- Produced Kerrfest Kids.
- Organized volunteers Kerrfest Kids
- Coordinated set up Kerrfest Kids
- Advocated for merchants on CEBA loan payback.