

**KERR VILLAGE BUSINESS IMPROVEMENT AREA
BOARD OF DIRECTORS MEETING**

Zoom-

<https://zoom.us/j/96674419632?pwd=a3lWYUExSXlzQlZmQnRuZ3hRZUt0Zz09>

Meeting ID: 966 7441 9632 Passcode: 407401

Date & Time: Thursday, September 24, 2020-8am



**DRAFT
MINUTES**

BOARD MEMBERS	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Don Wilson, Dave Walsh, Chris Stadnik, Bob de Hoog, Joe Martineau
PRESENT	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, , Dave Walsh, Bob de Hoog, Joe Martineau
PROXY	
REGRETS	Don Wilson, Chris Stadnik
GUESTS	

Item #	Item Description
1.	Call to Order: 8:10am
2.	Approval of Agenda: Motion- Noel Second-Joe Approved
3.	Declaration of Pecuniary Interest: None
4.	Approval of Previous Meeting Minutes:
5.	BUDGET: 2021 Budget process has started for the fiscal year that starts Jan 1, 2021. Reinstate original budget at 412,511 (same as 2019) for the coming year and will be presented at the AGM on October 22 nd . Motion- Joe Second- Noel Approved
6.	Special Events & Sponsorship: Kerrfest has been paused for 2020 and a press release was sent out. Kerrfest 2021 will hopefully take place next fall. We will evaluate in the Spring. We will be supporting Film Ca Halloween Event by sponsoring the trackless train. All safety protocols are being followed.
7.	Streets Scaping: Hanging baskets and planter baskets were installed. Christmas Tree was installed in Westwood Park for future Tree Lighting. Benches have been installed on the street. Garbage Cans probably will not be in place till Spring due to Town staff reductions. Banners were installed for the year. 258 Kerr St Parking Lot picnic tables and planters placed there for a public patio for people to have a place to eat takeout.
8.	Development: At the Dog guide location Senior Living development is moving forward Condominium development will be taking place at Maurice Drive (Rebecca & Maurice). Deposits on units being sold right now.
9.	Executive Director Report: Doug Sams-see attached
10.	Motion to receive reports: Motion- Bob Second- Tracey Approved
11.	New Business: Next meeting dates: AGM Thursday October 22, 2020
12.	Adjournment: Motion for adjournment Ray, second Bob. 8:59am
13.	Next Board Meeting Date: Thursday November 26, 2020

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EXECUTIVE DIRECTOR REPORT

- March visit by Accountant
- April-May accounting done via email
- June, July, August, September site visit by Accountant
- Banners installed August on Kerr Street
- Installation of hanging baskets and planters for flowers
- Benches installed. Garbage Cans will have to wait till Spring
- Mayors Economic Task Force Patio regulations relaxed and fee's waived, Welcome Back Oakville Campaign, picnic tables, garbage cans, and planter baskets set up in public lot at 258 Kerr St. Advocated for: reduced Hydro rate, suspend rent evictions, to revise CERCA program. Task force met weekly till July and then met bi weekly till end of August.
- Economic Recovery Task force was formed to meet bi weekly. Asking for extension of patio program into Winter.
- Cancellation of Kerrfest 2020
- Refreshed Kerrfest website.
- Refreshed Kerrfest Gallery and videos (final production)
- Social Media Posts and Video Production.
- Christmas Tree Planted in Westwood Park
- Regular meetings with local Constable
- Monthly Visit Oakville Meetings & 1 Branding meeting
- Online with virtual Town Hall for Budget approval in May.
- Ministry of Finance online twice regarding MPAC for program review. Identified issues.
- Visited Merchants to deliver social distance decals
- Visited Merchants to deliver sanitizer
- Delivered sanitizing dispensers to board members
- Province of Ontario Legislative assembly Red Tape Reduction for Small Business; advocated for reduction in Hydro rates; CERCA changes; extend programs for CERCA and commercial rent evictions.
- Wrote letters and sent information to advocate for small business to Oakville MP, MPP, Mayor and Premier.
- Appeared on Oakville Matters
- Proclamation of BIA Week Sept 28-Oct 2nd
- 50th Year Anniversary of BIA's
- Assisted with garbage problems and graffiti issues.
- Ran off Covid-19 signage and delivered to merchants.

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- OBIAA best practices calls weekly
- Monthly OBIAA Board meetings